



## OFFICIAL BOARD MEETING MINUTES Wednesday, May 22, 2024 New Century Academy

### Board Members:

- Present: Kathy Prellwitz, Kelsey Dolge, Tina Myllykangas, Traci Schutz
- Absent: Heather Finnell

**Others Present Online:** Aaron Liesen

### Proceedings:

- Meeting was called to order at 6:15 p.m. by Prellwitz
- Additions / Changes to agenda
  - Add action item c).
- Recognize visitors
  - NCA Student
- Approval of Agenda
  - A motion was made by Dolge, seconded by Myllykangas, to approve the agenda as amended.
  - Motion carried via roll call.
- Public Input
  - none
- Consent Agenda
  - A motion was made by Dolge, seconded by Myllykangas, to approve the consent agenda as amended.
  - Motion carried via roll call.
- School Board Training –
  - None

### Discussion Items:

- Finance Committee Report –Aaron Leisen
  - Discussed the end of April financials.
  - End of April ADM was 103.53 (on a budget ADM of 103)
  - The school's cash balance the end of April was \$666,086.
  - April total revenue: \$1,585,172 which is 76% of the FY24 Revenue Budget.
  - April total expense: \$1,600,497 which is 74% of the FY24 Expenses Budget.
  - Need to increase enrollment or make more cuts in transportation costs in order to break even.
- Policy Committee –Schutz
  - 2<sup>nd</sup> Read – NCA Policy 516 Student Medication
  - 2<sup>nd</sup> Read – NCA Policy 521 Student Disability Nondiscrimination
  - 2<sup>nd</sup> Read – NCA Policy 522 Student Sex Nondiscrimination

- Marketing / PR – Dolge
  - The school’s new website is up and running.
- Strategic Planning – Entire board
  - Scheduled after the board meeting scheduled in June.
- Director Report – none
  - Jason Becker absent.
- Chairperson Report - Prellwitz
  - Update on the tuition reimbursement matter.

**Action Items:**

- Approve April Financials.
  - A motion was made by Dolge, seconded by Myllykangas, to approve the April Financials.
  - Motion carried via roll call.
- Approve preliminary 2024-2025 Calendar.
  - A motion was made by Myllykangas, seconded by Prellwitz to approve the preliminary 2024-2025 school Calendar.
  - Motion denied unanimously.
- Approve new name for the financial advisor; namely, Accu-Ed Accounting.
  - A motion was made by Dolge, seconded by Myllykangas to approve the new name “Accu-Ed Accounting” of the financial advisor.
  - Motion carried via roll call.

**Adjourn Meeting**

- A motion was made by Myllykangas, seconded by Dolge, to adjourn the meeting.
- Motion carried via roll call.
- Time of adjournment 6:45 p.m.