



## OFFICIAL BOARD MEETING MINUTES Wednesday, December 18, 2024 New Century Academy

### Board Members:

- Present: Kathy Prellwitz, Kelsey Dolge, Heather Finnell, Traci Schutz
- Absent: Tina Myllykangas

### Others Present:

Jason Becker

### Proceedings:

- Meeting was called to order at 5:34 p.m. by Prellwitz
- Additions / Changes to agenda
  - Add action item “g” – approval of five year projected budget
- Recognize visitors
  - Aaron Liesen, budget manager
  - Representative from Clifton Larson Allen
  - Two New Century Academy students
- Approval of Agenda
  - A motion was made by Dolge, seconded by Schutz, to approve the agenda as amended.
  - Motion carried via roll call.
- Public Input
  - none.
- Consent Agenda
  - A motion was made by Schutz, seconded by Finnell, to approve the consent agenda.
  - Motion carried via roll call.
- School Board Training –
  - None – postponed until January meeting
- Representative from Clifton Larson Allen presented their Audit to the board.

### Discussion Items:

- Finance Committee Report –Aaron Liesen
  - Discussed the five year projected budget.
  - November financials were not available due to a technological problem.
- Policy Committee –Schutz
  - Final Read - Fixed Assets Policy
  - Final Read – 410 Family and Medical Leave policy
  - Final Read – 413 Harassment and Violence

- Marketing / PR – Finnell
  - NCA students plan to TikTok the happenings of their upcoming lock in to promote students and the school. The school's new website has had 350 new visits to the site. Several new student packets have been picked up by parents and a few new students will be joining us after winter break. NCA students visited the VFW and Women's Auxiliary to ask for donations for their family night and for their lock in. Donations for family night are coming in from local businesses as well.
- Strategic Planning – Entire board
  - Scheduled after February 2025 meeting. The agenda will be set at the January board meeting.
- Director Report – Jason Becker
  - Nothing to report.
- Chairperson Report - Prellwitz
  - Update on tuition reimbursement. A court date has been set.

#### **Action Items:**

- Approve November Financials.
  - A motion was made by Dolge, seconded by Finnell, to approve the November Financials.
  - Motion failed unanimously via roll call.
- Approve Fixed Asset Policy.
  - A motion was made by Finnell, seconded by Dolge to approve the Fixed Asset Policy.
  - Motion carried via roll call.
- Approve Policy 410 Family and Medical Leave.
  - A motion was made by Schutz, seconded by Finnell, to approve NCA Policy 410 Family and Medical Leave.
  - Motion carried via roll call.
- Approve Policy 413 Harassment and Violence.
  - A motion was made by Dolge, seconded by Finnell, to approve NCA Policy 413 Harassment and Violence.
  - Motion carried via roll call
- Approve Snow Removal Contract.
  - A motion was made by Schutz, seconded by Dolge to approve the snow removal contract with Michael Murphy construction.
  - Motion carried via roll call.
- Approve Business Manager Contract.
  - A motion was made by Finnell, seconded by Dolge, to approve the contract of Creative Planning as the NCA business manager.
  - Motion carried via roll call.
- Approve five year projected budget.
  - A motion was made by Finnell, seconded by Dolge, to approve the five year projected budget.
  - Motion carried via roll call.

#### **Adjourn Meeting**

- A motion was made by Schutz, seconded by Finnell, to adjourn the meeting.
- Motion carried via roll call.
- Time of adjournment 6:45 p.m.